

314 JERSEY BOYS STATE

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BOYS STATE CHAIRMAN HANDOUT

American Legion Jersey Boys State
"A Week That Shapes the Future"

Online Application for 2020

Welcome to the online Application for American Legion Jersey Boys State (ALJBS). 2014 is the first year in which an online application has been instituted for our program.

Our main goals were to

- a.) Keep the process nearly the same for delegates, alternates and posts and
- b.) Make an easy to use system that can create legible forms and transfer the data over to Trenton HQ.

We hope that all applicants will find the Online Application easy to use.

Here are some important things to know:

1. Conduct "Business as usual" in your selection process. The only change is that instead of handling the delegate a copy of a form to fill out, that are tasked with generating the document.
2. From the point the form is printed, the process is the same. The delegate/alternate will need insurance information, a parent signature, their HS Principal to sign off on their eligibility as a Junior, and then return the application to YOU to finalize verification.
3. **IMPORTANT:** Be sure to tell your applicants the following information:
 - a. **Are they a DELEGATE or ALTERNATE** (If you know this ahead of time)?
 - b. **WHAT is their SPONSORING POST NUMBER?**

As a way of "checking" on your applications, website status page has been created:

www.aljbs.org/appstatus

You will be required to log in:

Username: **NJLEGION**

Password: **ALJBS2020**

From there you will be prompted to search by COUNTY or enter a POST NUMBER to search for all applications and their status. Optionally, COUNTY Boys State Chairmen can "opt-in" to receive email alerts each time and application is submitted.

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IMPORTANT

Dear County and Post American Legion Jersey Boys State Chairman:

As you know, the website for The American Legion (www.aljbs.org) is the source for answers to many of the questions that you, delegates, parents, school administrators, and teachers have each year about ALJBS. You may also know that all-volunteer staff of ALJBS and the NJ Boys State Foundation have dedicated many hours to making this the information hub for ALJBS. The ALJBS "Technology Committee" has worked hard over the years and has developed a tool for an **Online Application** that will be used statewide again this year! However, the system is designed to be user-friendly enough and contains instructions for the applicant to follow on the website.

Notes about this Online Registration/Application system:

- All data is secured over https encryption, and application data is only visible to the applicant (the staff have been using a similar system without incident for 11 years now)
- The process being followed utilizes the process that has been in place for many years whereby parents sign, the High School Principal verifies eligibility and signs, and then the Post Boys State Chairman signs the completed application and sends it to Trenton HQ. The only difference is that the information will be LEGIBLE and stored in the database for transmission to Trenton HQ. (Although anyone can go online, fill out and print an application, it is the signature of Post Chairman verified by Trenton HQ and matched to the funds that deems the application certified as a degree).

Just a reminder: There will be NO mailings which previously included the blue books or pamphlets and the Samsung Scholarship information. If you would like to continue to receive emails regarding updated information, please send your email to Tammie at HQ. Moving forward, all information can be found on the website.

Please feel free to check the site yourself and contact the Technology Committee with any questions not answered on the site: apply@aljbs.org or leave a voicemail at (210) 446-7858.

For the Good of American Legion Jersey Boys State,

Theodore Howarth, ALJBS President

David Bagatelle, ALJBS Director

John Baker, Department Adjutant

Tammie Abdrabou, ALJBS Coordinator

Dominic Santillo, ALJBS Assistant Director and NJBSF Chairman